

Nursery Days/Kids Days **In the event of a child going missing (from nursery)**



In the unlikely event of a child going missing within/from the nursery, the following procedure will be implemented immediately.

- the nursery supervisor will be informed immediately and all staff present will be informed and deployed to start an immediate thorough search of the nursery, followed by a search of the surrounding area, ensuring that all other children remain supervised throughout
- the supervisor will carry out a second search of the area
- if the child has still not been accounted for, the supervisor will contact the police
- the supervisor will also contact the parents/carers of the missing child
- during this period, staff will be continually searching for the missing child, whilst other staff maintain as near to normal routine as possible for the rest of the children in the nursery
- the supervisor will meet the police and parents/carers
- the supervisor will then await instructions from the police
- any incidents must be recorded in writing
- Ofsted and must be contacted and informed of any incidents

- with incidents of this nature parents, carers and children may require support and reassurance following the traumatic experience.

This policy links to:

EYFS Unique child 1.3 Keeping safe

EYFS statutory requirements – The provider must take necessary steps to safeguard and promote the welfare of children

ECERS and ITERS – Personal care routines

Every child matters - Stay safe

This policy was adopted in September 2008

Signed on behalf of the nursery:

Date for review: 1st review August 2009, 2nd review August 2010