

Nursery Days/Kids Days Mobile phone and social networking



We believe our staff should be completely attentive during their hours of working, to ensure all children in the nursery and our out of school club receive good quality care and education. This is why mobile phones are not to be used during working hours. Therefore mobile phones are not permitted for use on the Nursery or out of school club premises.

We also feel that restrictions need to be placed on staff when they access social networking sites. Nursery Days and Kids Days has a high reputation to upkeep and comments made on sites such as 'Facebook' could have an impact on how parents using the nursery/club view the staff.

- Mobile phones must not be used unless on a designated break and off the premises.
- Mobile phones should be stored safely in the locker provided in the office at all times throughout the working day. Kids Days staff should hand their mobiles to their supervisor until the end of shift.
- Staff must not post anything onto social networking sites such as 'Facebook' that could be construed to have any impact on the nursery's reputation
- Staff must not post anything onto social networking sites that would offend any other member of staff or parent using the nursery
- If staff choose to allow parents to view their page on social networking sites then this relationship must remain professional at all times, and must not contain any reference to Nursery Days or Kids Days
- If any of the above points are found to be happening then the member of staff involved will face disciplinary action, which could result in dismissal.

This policy links to:

EYFS Aunique child

1.3 Stay safe

EYFS statutory requirements – the provider must take necessary steps to safeguard and promote the welfare of the children. – Safe recruitment

ECERS-R and ITERS

Parents and staff

Every child matters

Stay safe

Signed:

This policy was adopted on 24th August 2009

To be reviewed 1st review August 2010